

Board Meeting Minutes
Regular Board Meeting-Village Tech Schools

A regular board meeting of Village Tech Schools was held at Village Tech @ Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104 at August 20, 2014.

1) CALL TO ORDER

- a) The meeting started at 6:40 PM. Board Members present were M. Stephens, L. Hale and J. Gordon. (D. Price arrived at 7:30 pm. No votes had happened at that time).

2) OPEN SESSION: OPENING ACTIVITIES

- a) INVOCATION - Led by Jeremy Gordon
- b) PLEDGE OF ALLEGIANCE TO THE US AND TEXAS FLAG

3) CLOSED SESSION:

- a) 551.072 - PROPERTY
 - i) Discuss the Purchase of Real Property in Cedar Hill
- b) 551.071 - DONATION
 - i) Discuss Prospective Donation
- c) 551.074 - PERSONNEL
 - i) Discuss Superintendent's 2013/2014 Evaluation

4) RETURN TO OPEN SESSION

- a) REPORTS/INFORMATION ITEMS
 - i) CEO REPORT-Prepared by David Williams, CEO
 - ii) CAMPUS REPORT-Prepared by: Robert Johansen, Campus Director
 - iii) FINANCE REPORT-Prepared by: Amber Robinson, Business Manager

5) ACTION ITEMS

Motion #1

Dan Price moved and L. Hale seconded to "approve the Student Handbook as presented subject to legal review of the Electronic Devices Section."

The motion passed 4-0

Motion #2

Dan Price moved and Lucy Hale seconded to "Approve the food service rates as follows: Breakfast Full Pay Student - \$2.00, Breakfast Non-Student - \$2.25, Lunch Full Pay Student - \$3.50, Lunch Non-Student - \$3.75."

The motion passed 4-0

Motion #3

Jeremy Gordon moved and Lucy Hale seconded to "Approve the Consent Agenda."

The motion passed 4-0

Motion #4

Dan Price moved and Lucy Hale seconded to “Authorize the CEO to designate the District Transition and Employment services Designee.”
The motion passed 4-0.

6) Adjourn

Dan Price moved and Jeremy Gordon seconded to Adjourn.
The motion passed 4-0. The meeting was adjourned at 9:28 PM

Board Meeting Minutes
Regular Board Meeting- Village Tech Schools

A regular board meeting at Village Tech Schools was held at Village Tech @Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104 on September 11, 2014

1) CALL TO ORDER

- a) The meeting was duly posted
- b) A quorum was present. Members present D. Price, M. Stephens, L. Hale, and J. Gordon.

2) Open Session-Open Activities

- a) Invocation- Led by J. Gordon
- b) Pledge of Allegiance to the US Flag and Texas Flag
- c) Reports/Information Items
 - i) CEO Reports- Prepared by: David Williams, CEO
 - ii) Special Recognition: Cedar Hill Pet Memorial Cemetery, Inc.
 - iii) Financial Report- Prepared by Amber Robinson, Business Manager
 - iiii) Campus Report-Prepared by Robert Johansen, Campus Director
- d) Public Comment

3) Closed Session

- a) 551.072-Property
 - i) Discuss the purchase of real property in Cedar Hill
- b) 551.072-Donation
 - i) Discuss prospective donation
- c) 551.074- Personnel
 - i) Discuss superintendent's 2013/2014 evaluation

4) ACTION ITEMS

Motion #1

Melisa Stephens moved and Lucy Hale seconded to approve the consent agenda.
The motion passed 4-0

Motion #2

Melisa Stephens moved and Lucy Hale seconded to "Approve the correction to the final Amended budgets for fiscal year 13-14 for funds 420 and 240 as proposed."
The motion passed 4-0.

Motion #3

Melissa Stephens moved and Lucy Hale Seconded to "Approve the correction to the final amended budget for Fiscal year 2013-2014 for funds 420 and 32240 as proposed."
The motion Passed 4-0

5) Adjourn

Melissa Stephens moved and Lucy Hale seconded to adjourn.
The motion passed 4-0. The meeting was adjourned.

Board Minutes

10/29/2014 Regular Meeting, Village Tech Schools

A regular meeting of the Board of Directors of Village Tech Schools was held on October 29, 2014 at 6:30 PM at Village Tech at Cedar Hill, 1010 E. Parkerville Rd., Cedar Hill TX.

- 1) CALL TO ORDER
 - a) The meeting started at 6:45 p.m. Board members present were D. Price, L. Hale and J. Gordon. J. Wood was present via Skype
- 2) OPEN SESSION - OPENING ACTIVITIES
 - a) INVOCATION
 - b) PLEDGE TO US FLAG AND TEXAS FLAG
 - c) REPORTS/INFORMATION ITEMS:
 - i) CEO REPORT - Prepared by: David Williams, CEO
 - 1) Public Hearing on Accountability Ratings
 - 2) Accountability Process - Prepared by: Elizabeth Podany, Curriculum/Innovation Director
 - 3) Architect Presentation - Peter Brown
 - 4) Chromebook Policy - Jeremy Jameson
 - ii) FINANCE REPORT - Prepared by Amber Robinson, Business Manager
 - d) Public Comment: NONE
 - e) Action Items

Motion #1

Lucy Hale moved and Jeremy Gordon seconded "to approve the campus improvement plan as presented."

The motion passed 4-0.

Motion #2

Lucy Hale moved and Jeremy Gordon seconded to "approve the Target Improvement Plan as presented."

The motion passed 4-0.

Motion #3

Lucy Hale moved and Jeremy Gordon seconded to "approve the ChromeBook policy as presented."

The motion passed 4-0

Motion #4

Lucy Hale moved and Jeremy Gordon seconded to "delegate authority to the CEO to select and negotiate a contract with a new back office suite and student information system software vendor."

The motion passed 4-0

Motion #5:

Lucy Hale moved and Jeremy Gordon seconded “to approve a board resolution to seek a lease improvement construction loan to finance the costs of the necessary improvements to 1010 E. Parkerville Road.”

The motion passed 4-0

Motion #6

Lucy Hale moved and Jeremy Gordon seconded “to approve the selection of Gregory Delk as the auditor for Village Tech Schools for the Fiscal year 13-14 audit with the option to extend his term for one year terms for up to four additional years.

The motion passed 4-0.

Motion #7

Lucy Hale moved and Jeremy Gordon seconded “to approve the collection of quotes from local vendors in order to determine if it would be in the best interest of Village Tech Schools to terminate for cause the current contract with DineRite based on the contractual breaches outlined to DineRite previously.”

The motion passed 4-0

Motion #8

The consent agenda passed 4-0

Consider all matters related to the creation of the John and Sandra Mitchell International Leadership Scholarship-NO ACTION TAKEN AT THIS TIME

Consider all matters related to the creation of the John and Sandra Mitchell International Leadership Scholarship-NO ACTION TAKEN AT THIS TIME

3) Adjourn

Jeremy Gordon moved and Lucy Hale seconded to adjourn

The motion Passed 4-0. The meeting was adjourned at 9:30 pm.

Regular Minutes
Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on December 16, 2014 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX

1. CALL TO ORDER
 - a. The meeting started at 6:40 P.M.
 - b. A quorum was present. Board Members present were Chair D. Price, L. Hale, M. Stephens, and J. Gordon. (J.Wood was absent)
2. OPEN SESSION – OPENING ACTIVITIES
 - a. PLEDGE TO US FLAG AND TEXAS FLAG
 - b. INVOCATION
 - c. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT – Prepared by: David Williams, CEO
 1. Award of the John and Sandra Mitchell International Leadership Scholarship
 - ii. FINANCE REPORT – Prepared by: Amber Robinson, Business Manager
 - iii. CAMPUS REPORT – Prepared by: Robert Johansen, Campus Director
 1. Update on Targeted Improvement Plan – David Williams, CEO
3. CLOSED SESSION
 - a. 551.074 – PERSONNEL
 - i. Discuss Superintendent’s 2013/2014 Evaluation
4. CONSENT AGENDA – NO ACTION TAKEN
5. ACTION ITEMS

Motion #1

Melissa Stephens moved and Lucy Hale seconded “to approve the RFQ for architectural and Engineering services.”
The motion passed 4-0.

Motion #2

Melissa Stephens moved and Lucy Hale seconded “to Amend the Student handbook and code of conduct as presented.”
The Motion passed 4-0.

Consider All Matters related to seeking a waiver and expansion with TEA: NO ACTION TAKEN.

Consider all matters related to the superintendent’s evaluation for 2013/2014: NO ACTION TAKEN.

6. Adjourn

Melissa Stephens moved and Lucy Hale seconded to Adjourn.
The Motion passed 4-0. The meeting was adjourned.

Regular Minutes
Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on January 16, 2015 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX

1. CALL TO ORDER
 - a. Establishment of a Quorum:
Board members present were D. Price, M. Stephens, L. Hale and J. Gordon (J. Wood was absent)
 - b. The meeting started at 6:39 P.M.
2. OPEN SESSION – OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. ANNUAL FINANCIAL AND COMPLIANCE REPORTS FOR FISCAL YEAR 13/14-presented by Gregory Delk, CPA
 - d. Public Comment – NONE

3. ACTION ITEMS

Motion #1

Melissa Stephens moved and Lucy Hale seconded “To Approve the minutes from the December 16, 2014 Meeting.”

The motion passed 4-0

Motion #2

Melissa Stephens moved and Lucy Hale seconded “To approve and accept the annual financial and compliance report for fiscal year 13/14 as presented.”

The motion passed 4-0

Motion #3

Melissa Stephens moved and Lucy Hale seconded to Adjourn.

The motion passed 4-0. The meeting was adjourned at 7:06 PM.

Regular Minutes
Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on February 12, 2015 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CLOSED SESSION
 - a. 551.072 – PROPERTY
 - i. Discuss the purchase of Real Property in Cedar Hill
 - ii. Discuss the Lease of Property in Cedar Hill
 - b. 551.074 – BOARD AND PERSONNEL
 - i. Discuss Adding a Board Member
 - ii. Discuss Current Job Vacancies
- 2) OPEN SESSION
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT – Prepared by: David Williams, CEO
 - ii. CAMPUS REPORT – Prepared by: Robert Johansen, Campus Director
 - iii. FINANCE REPORT – Prepared by: Amber Robinson, Business Manager
 - d. PUBLIC COMMENT –None
- 3) ACTION ITEMS

Motion #1

Lucy Hale moved and Jeremy Gordon Seconded to “approve the Minutes from the December 16 2014 and January 16, 2015 meeting.”

The motion passed 3-0.

Motion #2

Lucy Hale moved and Jeremy Gordon seconded to “approve the financial reports as presented.”

The motion passed 3-0.

Motion #3

Lucy Hale moved and Jeremy Gordon seconded to “raise the pay rate for instructional substitutes from the current rate of \$60/day to a rate of \$80/day.”

The motion passed 3-0.

Motion #4

Lucy Hale moved and Jeremy Gordon seconded to “Approve the contract for First Southwest.”

The motion passed 3-0.

Lucy Hale moved and Jeremy Gordon seconded to “Approve the 2015-2016 178-day student academic calendar with of the inclement weather day changed from May 23, 2016 to May 27, 2016. “

The motion passed 3-0.

CONSIDER ALL MATTERS RELATED TO THE EMPLOYEE HANDBOOK – NO ACTION TAKEN

CONSIDER ALL MATTERS RELATED TO HIRING A FUNDRAISING CONSULTANT – NO ACTION TAKEN

CONSIDER ALL MATTERS RELATED TO ADOPTING/CHANGING BOARD POLICY – NO ACTION TAKEN

CONSIDER THE SELECTION OF A BOARD MEMBER – NO ACTION TAKEN

4) ADJOURN

Lucy Hale moved and Jeremy Gordon seconded to adjourn

The motion passed 3-0. The Meeting was adjourned.

Board Meeting Minutes
Board of Directors, Village Tech Schools

A regular meeting of the Board of Directors of Village Tech Schools was held at Village Tech at Cedar Hill, 1010 E. Parkerville Rd, Cedar Hill, TX at March 21, 2015.

1) CALL TO ORDER

a) ACTION ITEMS:

Motion #1

Melissa Stephens moved and Lucy Hale seconded to "Give David Williams authorization to negotiate and sign an contract for the early childhood center on the Cornerstone Church and Colonial Hills Church Properties."

The Motion passed 5-0

Motion #2

Melissa Stephens moved and Lucy Hale Seconded to "Approve instructional materials allotment and TEKS Certification for 2015-16. "

The motion passed 5-0.

Motion #3

Lucy Hale Moved and Daniel Avalos seconded "to approve the inclement weather waiver and weekend instructional day with the Texas Educational Agency."

The motion passed 5-0.

Motion #4

Melissa Stephens moved and Lucy Hale seconded to "Give David Williams the authority to negotiate and sign an architect contract with WRA subject to resolution to certain due diligence issues."

The motion passed 5-0.

2) ADJOURN

Melissa Stephens moved and Daniel Avalos seconded to adjourn.
the motion passed 5-0. The meeting was adjourned at 4:29 P.M.

Board Meeting Minutes
Regular Meeting: Village Tech Schools

A regular meeting for the Village Tech Schools Board of Directors was held on April 9, 2015 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX.

- 1) CALL TO ORDER
 - a) The meeting started at 6:42 P.M. The meeting was duly posted in accordance with State law.
 - b) A quorum was present. Board members present were M. Stephens, L. Hale, D. Avalos and J. Gordon. D. Price was absent.
- 2) OPEN SESSION – OPENING ACTIVITIES
 - a) INVOCATION
 - b) PLEDGE TO US FLAG AND TEXAS FLAGS
 - c) REPORTS/INFORMATION ITEMS
 - i) CEO/FINANCE REPORT – PRESENTED BY: DAVID WILLIAMS, CEO
 - ii) CAMPUS REPORT – Prepared by: Robert Johansen, Campus Director
- 3) PUBLIC COMMENT – NONE
- 4) ACTION ITEMS

Motion #1

Lucy Hale moved and Daniel Avalos seconded to “Approve the minutes from the March 20, 2015 and March 21, 2015 meeting.”

The motion passed 4-0.

Motion #2

Lucy Hale moved and David Avalos seconded “to select the architectural firm WRA for Village Tech.”

The motion passed 4-0.

Motion #3

Lucy Hale moved and Daniel Avalos seconded “approve Construction Manager at Risk as the construction procurement method and authorize the RFQ process.”

The motion passed 4-0.

- 5) CLOSED SESSION
 - a) 551.072 – PROPERTY
 - i) Discuss the purchase of Real Property in Cedar Hill
 - ii) Discuss the Lease of Property in Cedar Hill
- 6) RETURN TO OPEN SESSION

No action items after closed session

CONSIDER ALL MATTERS RELATED TO THE 2015/2016 COMPENSATION AND SALARY FOR VT STAFF – NO ACTION TAKEN

- 7) ADJOURN
 - a) Lucy Hale moved to Adjourn
The motion passed 4-0. The meeting adjourned at 9:05 P.M.

Board Meeting Minutes
Regular Meeting, Village Tech Schools

A regular meeting for the Village Tech Schools Board of Directors was held on May 14, 2015 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX.

1) CALL TO ORDER

- a. The meeting started at 6:40 P.M. The meeting was duly posted in accordance with State Law.
- b. A quorum was present. J. Gordon was absent.

2) OPEN SESSION – OPENING ACTIVITIES

- a. INVOCATION
- b. PLEDGE TO US FLAG AND TEXAS FLAG
- c. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT-Prepared by: David Williams, CEO
 - ii. FINANCE REPORT-Prepared by: Amber Robinson, Business Manager
 - iii. CAMPUS REPORT-Prepared by: Robert Johansen, Campus Director
- d. PUBLIC COMMENT-None

3) ACTION ITEMS

Motion #1

Daniel Avalos moved and Melissa Stephens seconded “to approve the consent agenda.”

The motion passed 3-0.

Motion #2

Daniel Avalos moved and Melissa Stephens seconded “To approve the salary scale for 2015/2016 in addition to a 4% raise for all returning staff as presented.”

The motion passed 3-0.

Motion #3

Daniel Avalos moved and Melissa Stephens seconded “To amend the budget as presented.”

The motion passed 3-0.

4) CLOSED SESSION

- a. 551.074 BOARD AND PERSONNEL
 - i. Discuss superintendent evaluation

5) RETURN TO OPEN SESSION

Motion #4

Daniel Avalos moved and Melissa Stephens seconded “To delegate authority to the CEO to negotiate and sign the lease agreement.”

The motion passed 3-0.

Motion #5

Daniel Avalos moved and Melissa Stephens seconded “to approve CSP as the construction procurement method and to authorize the RFQ process.”
The motion passed 3-0.

Motion #6

Daniel Avalos moved and Melissa Stephens seconded “to delegate authority to the CEO to negotiate and sign the contract with the construction company for the Early Childhood Center subject to review by two Board Members.”
The motion passed 3-0.

Motion #7

Daniel Avalos moved and Melissa Stephens seconded “to delegate authority to the CEO to negotiate and sign the contract with Mobile Modular.”
The motion passed 3-0.

6) Adjourn

Daniel Avalos moved and Melissa Stephens seconded “To Adjourn.”
The motion passed 3-0. The meeting was adjourned at 9:35 PM.

Board Meeting Minutes
Regular Meeting, Village Tech Schools

A regular meeting for the Village Tech Schools Board of Directors was held on June 8, 2015 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX.

- 1) CALL TO ORDER
 - a. The meeting started at 6:35 P.M. The meeting was duly posted in accordance with State Law
 - b. A quorum was present. Members present were D. Price, M. Stephens, L. Hale, and J. Gordon. D. Avalos was absent.
- 2) OPEN SESSION – OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. REPORTS/INFORMATION ITEMS
 - i. FINANCE REPORT-None
 - ii. CAMPUS REPORT-Prepared by: Robert Johansen, Campus Director
 - iii. STAAR ACCOUNTABILITY REPORT-None
 - iv. ECC UPDATE-Prepared by: David Williams, CEO
 - d. PUBLIC COMMENT-None
- 3) CONSENT AGENDA – No action taken
- 4) ACTION ITEMS
 - Motion #1*

Melissa Stephens moved and Lucy Hale seconded “to approve the contract with Time Warner Cable.”
The motion passed 4-0.
 - Motion #2*

Melissa Stephens moved and Lucy Hale seconded “to approve the RFP Process for a Food Service Rep.”
The motion passed 4-0
- 5) CLOSED SESSION
 - a. 551.074-BOARD AND PERSONNEL
 - i. Discuss Superintendent Evaluation
- 6) ADJOURN

Melissa Stephens Moved and Lucy Hale seconded “to adjourn.”
The motion passed 4-0