

**MINUTES
VILLAGE TECH SCHOOL BOARD MEETING
SEPTEMBER 17, 2015**

The Board of Directors of Village Tech Schools met in regular session on Thursday, September 17, 2015 at 6:30 p.m. in the Forge of Village Tech, 1010 E. Parkerville Rd., Cedar Hill, Texas. The following Board members were present: Dan Price, Daniel Avalos and Melissa Valadez-Cummings. Lucy Hale and Jeremy Gordan were not in attendance.

1. CALL MEETING TO ORDER

Dan Price, Chairman, called the meeting to order at 7:00 p.m., declaring it was an open meeting with a quorum present and the meeting notice was duly posted.

2. OPEN SESSION

- A. Invocation
- B. Pledge to US Flag and Texas Flag
- C. Reports / Information Items
 - I. CEO Report – Prepared by David Williams
 - II. Campus Report – Prepared by Robert Johansen
 - III. Architect Design Workshop – Prepared by WRA Architects
Keith Anderson and Robert Ramirez with WRA Architects reviewed and presented timeline for schematic design of new building. Anticipated design completion set for October 30, 2015.
- D. PUBLIC COMMENT – NONE

3. ACTION ITEMS

a. Motion #1

Daniel Avalos moved and Melissa Valadez-Cummings seconded “to Amend / Adopt Board policy”.
Motion passed 3 – 0.

b. Motion #2

Daniel Avalos moved and Melissa Valadez-Cummings seconded “to approve the selection of Gregory Delk as Auditor”.
Motion passed 3 – 0.

c. Motion #3

Daniel Avalos moved and Melissa Valadez-Cummings seconded “to Approve minutes of Board meetings for July 23rd and August 27th”.
Motion passed 3 – 0.

d. ADJOURN

Daniel Avalos moved and Melissa Valadez-Cummings seconded “to adjourn”
Motion passed 3-0. The meeting was adjourned at 8:48 p.m.

Regular Minutes

Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on October 15, 2015 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER
Meeting began at 6:39 PM
- 2) CLOSED SESSION
 - a. 551.074 – BOARD
Entered closed session at 9:58 PM
Exited closed session 9:59 PM
- 3) OPEN SESSION – OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. REPORTS/INFORMATION ITEMS
 - i. CONSTRUCTION MANAGER INTERVIEWS
 - ii. CAMPUS UPDATE
 - d. PUBLIC COMMENT
- 4) ACTION ITEMS

Motion #1

Dan Price made the motion and Melissa Stephens seconded the motion to select and appoint Mrs. Hale as the new board secretary. Motion passed 3:0

Motion #2

Melissa Stephens made the motion and Lucy Hale seconded to approve the non-expansion amendment for teacher and administration evaluations. Motion passed 3:0

Motion #3

Dan Price made the motion and Lucy Hale seconded to authorize the staff to interview the firms WRA, and Sterling and Richardson and make a final decision after addressing the board's questions and concerns. Once a decision has been made, authorization is given to negotiate the contract. Motion passed 3:0

APPROVAL OF MINUTES FOR JULY 23, AUGUST 27, AND SEPTEMBER 10/19 MEETINGS – *No action taken*

- 5) ADJOURN

Motion to adjourn made by Melissa Stephens and seconded by Lucy Hale. Motion passed 3:0; meeting adjourned at 10:12 PM.

Regular Minutes
Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on November 12, 2015 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER – 6:36 PM
- 2) CLOSED SESSION – Entered closed session at 9:34 PM; exited closed session at 9:52 PM
 - a. 551.074 – BOARD
 - b. 551.071 – LEGAL
- 3) OPEN SESSION
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. REPORTS/INFORMATION ITEMS
 - i. JOHN AND SANDRA MITCHELL INTERNATIONAL LEADERSHIP SCHOLAR AWARDS
 - ii. TARGETED IMPROVEMENT PLAN – Prepared by: Elizabeth Podany, Curriculum & Innovation Director
 - iii. FINANCIAL REPORT – Prepared by: Amber Robinson, Business Manager
 - iv. ECHO UPDATE, CULTURE OF EXCELLENCE – Prepared by: Kristy Quinn, Counselor
 - v. ENROLLMENT DISCUSSION – Prepared by: David Williams, CEO
 - d. PUBLIC COMMENT – None
- 4) ACTION ITEMS
 - a. CONSIDER ALL MATTERS RELATED TO ITEMS DISCUSSED IN CLOSED SESSION – No action items from closed session.
 - b. CONSIDER ALL MATTERS RELATED TO THE TARGETED IMPROVEMENT PLAN FOR 2015/2016 – Motion made to accept the plan as presented. Daniel Avalos moved, Lucy Hale seconded. Motion passed 3:0
 - c. APPROVE FINANCIAL REPORTS – Motion made to approve the financial reports as presented. Daniel Avalos moved, Lucy Hale seconded. Motion passed 3:0.
 - d. APPROVAL OF MINUTES FOR JULY 23, AUGUST 27, SEPTEMBER 10 & 19, AND OCTOBER 15 – Motion made to approve the minutes from 8/27. Daniel Avalos moved, Lucy Hale seconded. Motion passed 3:0. No action taken on minutes for 7/23, 9/10 & 19, and 10/15 due to the same board members at those meetings not all being present on 11/12.

Motion to adjourn meeting at 9:55 pm made; Lucy Hale moved, Daniel Avalos seconded. Motion passed 3:0.

Motion #4

Daniel Avalos moved and Lucy Hale seconded to “approve the final amended FY 2015 budget as presented.”

The motion passed 3-0.

Motion #5

Daniel Avalos moved and Lucy Hale seconded to “approve the FY 2016 budgets for Funds 420, 240, and 199 as presented”

The motion passed 3-0.

APPROVAL OF MINUTES FOR JULY 23, 2015 MEETING – NO ACTION TAKEN

5) ADJOURN

Daniel Avalos moved and Lucy Hale seconded to adjourn

The motion passed 3-0. The Meeting was adjourned.

Regular Minutes

Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on December 10th, 2015 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER – 6:38 PM; quorum present (Daniel Price, Melissa Valadez-Cummings, Lucy Hale)
- 2) CLOSED SESSION – Entered closed session at 7:59 PM; exited closed session at 8:22 PM
 - a. 551.074 – BOARD
 - b. 551.076 - SECURITY
 - c. 551.071 – LEGAL
- 3) OPEN SESSION - OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT - Prepared by: David Williams, CEO/
Superintendent
 - ii. PUBLIC HEARING FOR PRESENTATION OF FINANCIAL
MANAGEMENT REPORT – Prepared by: Amber Robinson,
Business Manager
 - iii. CAMPUS REPORT - Prepared by Robert Johanson, Campus
Director - *No report*
 - d. PUBLIC COMMENT –None
- 4) ACTION ITEMS
 - a. CONSIDER ALL MATTERS RELATED TO AMENDING THE FY16
BUDGET– Melissa Valdez-Cummings made motion to approve all amendments
to the FY16 budget as presented; Lucy Hale seconded. Motion passed 3:0.
 - b. CONSIDER ALL MATTERS RELATED TO ITEMS DISCUSSED IN
CLOSED SESSION A – Melissa Valadez-Cummings made motion to approve
resolution as presented in closed session; Lucy Hale seconded. Motion passed 3:0
 - d. APPROVAL OF MINUTES FOR JULY 23, SEPTEMBER 10 & 19, AND
OCTOBER 15, and November 12 – Melissa Valadez-Cummings made motion
made to approve the minutes from 10/15 Lucy Hale seconded. Motion passed
3:0. No action taken on minutes for 7/23, 9/10 & 19, and 11/12.
 - e. Melissa Valadez-Cummings made motion to adjourn meeting at 8:26 PM; Lucy
Hale seconded; motion passed 3:0

Regular Minutes -- 1.25.16
Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on January 25, 2016 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER
Meeting began at 6:36 PM
- 2) CLOSED SESSION - none
- 3) OPEN SESSION - OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. SCHOOL BOARD RECOGNITION - **Chorus Ink Performance**
 - d. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT - Prepared by: David Williams, CEO/Superintendent
 - ii. PRESENTATION OF AUDIT REPORT - Prepared by: Amber Robinson, Business Manager
 - iii. CAMPUS REPORT - Prepared by: Robert Johansen, Campus Director
 - e. PUBLIC COMMENT - none
- 4) ACTION ITEMS
 - a. CONSIDER ALL MATTERS RELATED TO THE APPROVAL OF THE AUDIT REPORT FOR FISCAL YEAR 2014-2015.
Melissa Valadez-Cummings made motion to approve the Annual Financial Report for Fiscal Year 2014-15; Lucy Hale seconded. Motion passed 3:0
 - b. CONSIDER ALL MATTERS RELATED TO APPROVING A BOARD RESOLUTION FOR A NON-EXPANSON AMENDMENT.
Melissa Valadez-Cummings made motion to approve the Board Resolution and non-expansion amendment as presented; Lucy Hale seconded. Motion passed 3:0
 - c. APPROVAL OF MINUTES FOR DECEMBER 10, 2015.
Melissa Valadez-Cummings made motion to approve the minutes from 12/10/15; Lucy Hale seconded. Motion passed 3:0.
- 5) ADJOURN
Motion to adjourn made by Melissa Valadez-Cummings and seconded by Lucy Hale. Motion passed 3:0; meeting adjourned at 8:03 PM.

VILLAGE TECH SCHOOLS
Notice of Emergency Meeting of the Board of Directors and Agenda
February 19, 2016
11:00 AM

Village Tech @ Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas 75104

Notice is hereby given that an Emergency Meeting of the Board of Village Tech Schools will be held on Friday, February 19, 2016, at 11:00 A.M. at Village Tech @ Cedar Hill at 1010 E. Parkerville Road, Cedar Hill, Texas 75104. Such meeting is an Emergency Meeting called because of an emergency and urgent public necessity and held under Texas Government Code section 551.045, and in compliance with the Texas Open Meetings Act, Texas Government Code chapter 551.

Declaration of Emergency and/or Urgent Public Necessity: On February 16, 2016, David Williams, Superintendent of Village Tech Schools gave notice that due to a personal emergency, he must take an immediate and extended leave of absence from Village Tech School. These circumstances were not reasonably foreseeable and have resulted in an urgent public necessity to immediately designate an Acting Superintendent of the Schools to administer school operations and management of staff and students during Mr. Williams' absence.

The subjects to be discussed or considered and/or upon which formal action may be taken are as follows (Items do not have to be taken in the order shown on this notice):

a. Call to Order;

Meeting called to order at 11:03 AM

b. Establishment of a Quorum;

Quorum established; Dan Price, Melissa Valadez-Cummings and Lucy Hale all present via telephone

c. Emergency Leave for Superintendent, David Williams

d. Appoint an Acting Superintendent in the absence of Superintendent Williams;

Melissa Valadez-Cummings made motion to appoint Jeremy Jameson as interim superintendent as presented in the board resolution; Lucy Hale seconded. Motion passed 3:0

e. Adjournment.

Melissa Valadez -Cummings made motion to adjourn, Lucy Hale seconded. Motion passed 3;; meeting adjourned at 11:42 AM

If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Chapter 551.

*It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. **However, due to difficulties establishing a physical quorum this meeting may be conducted by telephone conference call as permitted by Govt. Code 551.125.***

CERTIFICATE AS TO POSTING AND NOTICE

On Friday, February 19, 2016, at 8:30 AM, this notice was posted on the doors of Village Tech in Cedar Hill, Texas.

David Williams
CEO/Superintendent



Regular Minutes – 3.15.16
Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on March 15 2016 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas and via teleconference

- 1) CALL TO ORDER
Meeting began at 6:48 PM; quorum present (Dan Price, Melissa Valadez-Cummings and Lucy Hale)
- 2) CLOSED SESSION – entered at 6:49 pm; closed session ended at 8:05 pm.
- 3) ACTION ITEMS
 - a. No action items

- 4) ADJOURN
Motion to adjourn made by Melissa Valadez-Cummings and seconded by Lucy Hale. Motion passed 3:0; meeting adjourned at 8:05 PM.

Regular Minutes

Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on April 14th, 2016 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER – 6:36 PM; quorum present (Daniel Price, Melissa Valadez-Cummings, Lucy Hale)
- 2) CLOSED SESSION – None
- 3) OPEN SESSION - OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. SCHOOL BOARD RECOGNITION
 - i. 9th-10th Grade Boys Basketball
 - ii. NASA Future City Team
 - iii. Chess Team
 - iv. Destination Imagination Get a Clue Team
 - d. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT - Prepared by: David Williams, CEO/ Superintendent
 - ii. CAMPUS REPORT - Prepared by Robert Johanson, Campus Director - *No report*
 - e. PUBLIC COMMENT –None
- 4) ACTION ITEMS:
 - a. CONSIDER ALL MATTERS RELATED TO THE APPROVAL OF THE WAIVER RELATED TO INSTRUCTIONAL MINUTES FOR THE 2015/2016 AND 2016/2017 ACADEMIC YEARS– Melissa Valdez-Cummings made motion to approve the amendment; Lucy Hale seconded. Motion passed 3:0.
 - b. CONSIDER ALL MATTERS RELATED TO APPROVING THE ROLE OF CHIEF TECHNOLOGY OFFICER AS AN APPROVED USER ADMINISTRATOR IN TEASE– Melissa Valadez-Cummings made motion to approve the role; Lucy Hale seconded. Motion passed 3:0
 - c. APPROVE CAMPUS DIRECTOR CAS A CHECK SIGNER WITH INTERBANK - Melissa Valadez-Cummings made motion to approve the role; Lucy Hale seconded. Motion passed 3:0

d. APPROVAL OF MINUTES FOR MARCH 10 AND MARCH 15 2016 –
Melissa Valadez-Cummings made motion made to approve the minutes from 3/10
Lucy Hale seconded. Motion passed 3:0. No action taken on minutes for 3/15

e. Melissa Valadez-Cummings made motion to adjourn meeting at 7:59 PM; Lucy
Hale seconded; motion passed 3:0

Regular Minutes

Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on May 9, 2016 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER
Meeting began at 6:36 PM; quorum present (Dan Price, Lucy Hale, Melissa Valadez-Cummings)
- 2) CLOSED SESSION
 - a. 551.074 – PERSONNEL – SUPERINTENDENT EVALUATION
Entered closed session at 8:18 pm
Exited closed session 8:58 pm
- 3) OPEN SESSION – OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. SCHOOL BOARD RECOGNITION
 - i. Cross Country
 - ii. Chick Fil-A Teacher of the Month – Ms. Shirley Roney
 - iii. Baseball
 - iv. Student Ambassadors
 - d. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT – Prepared by: David Williams, CEO/Superintendent
 - ii. CAMPUS REPORT – Prepared by: Robert Johansen, Campus Directors
 - iii. FINANCE REPORT- Prepared by: Amber Robinson, Business Manager
 - e. PUBLIC COMMENT - none
- 4) ACTION ITEMS
 - a. CONSIDER ALL MATTERS RELATED TO A BUDGET AMENDMENT.
Melissa Valadez-Cummings moved to amend the budget as presented, Lucy Hale seconded; motion passed 3:0
 - b. APPROVAL OF MINUTES FOR MARCH 15, 2016 AND APRIL 14, 2016.
Melissa Valadez-Cummings moved to approve the minutes from March 15, 2016; Lucy Hale seconded; motion passed 3:0
- 5) ADJOURN
Motion to adjourn made by Melissa Valadez-Cummings to adjourn; Lucy Hale seconded. Motion passed 3:0; meeting adjourned at 9:13 PM.

Regular Minutes

Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on June 30th, 2016 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER – 6:39 PM; quorum present (Daniel Price, Melissa Valadez-Cummings, Lucy Hale)
- 2) CLOSED SESSION - Entered closed session at 6:40PM; exited closed session at 8:29PM
 - a. 551.074 - PERSONNEL - SUPERINTENDENT EVALUATION
- 3) OPEN SESSION - OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. PUBLIC COMMENT –None
- 4) ACTION ITEMS:
 - a. CONSIDER ALL MATTERS RELATED TO SUPERINTENDENT EVALUATION AND CONTRACT. Melissa Valdez-Cummings made motion to approve evaluation and approve contract based on the 2015-16 salary; salary to be reviewed in the July board meeting; Lucy Hale seconded. Motion passed 3:0.
 - b. CONSIDER ALL MATTERS RELATED TO A WAIVER FOR INSTRUCTIONAL MINUTES IN PRE-KINDERGARTEN – No action
 - c. APPROVAL OF MINUTES FOR APRIL 14 AND MAY 9 2016 – Melissa Valadez-Cummings made motion made to approve the minutes from MAY 9th; Dan Price seconded. Motion passed 3:0. No action taken on minutes for 4/14
 - d. Melissa Valadez-Cummings made motion to adjourn meeting at 8:34 PM; Dan Price seconded; motion passed 3:0

Regular Minutes

Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on July 29th, 2016 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER – 2:19 PM; quorum present (Daniel Price, Melissa Valadez-Cummings, Lucy Hale)
- 2) CLOSED SESSION - Entered closed session at 4:45PM; exited closed session at 6:03PM
 - a. 551.074 - PERSONNEL - SUPERINTENDENT CONTRACT
 - b. 555.076 - SECURITY
- 3) OPEN SESSION - OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT - Prepared by: David Williams, CEO/
Superintendent
 - ii. DEVELOPMENT REPORT - Prepared by: Dean Lindsay,
Development Director
 - iii. EDUCATION REPORT - Prepared by: Robert Johansen, Assistant
Superintendent of Schools
 - iv. FINANCE REPORT - Prepared by: Amber Robinson, CFO
 - d. PUBLIC COMMENT –None
- 4) ACTION ITEMS:
 - a. CONSIDER ALL MATTERS RELATED TO SUPERINTENDENT CONTRACT; *Melissa Valadez-Cummings made motion to approve amending the contract to include a salary increase to \$83,554 for the 2016-17 year; Lucy Hale seconded. Motion passed 3:0.*
 - b. CONSIDER ALL MATTERS RELATED TO CHROMEBOOK POLICY; *Melissa Valadez-Cummings made motion to approve changes as presented to Chromebook policy. Lucy Hale seconded. Motion passed 3:0.*
 - c. CONSIDER ALL MATTERS RELATED TO DEVELOPMENT POLICY; *No Action*
 - d. APPROVAL OF MINUTES FOR APRIL 14, 2016 AND JUNE 30, 2016; *Melissa Valadez-Cummings made motion to approve the minutes for April 14 and June 30, 2016. Dan Price seconded. Motion passed 3:0.*
 - e. *Melissa Valadez-Cummings made motion to adjourn, Dan Price seconded. Motion passed 3:0, meeting adjourned at 6:12 PM.*

Regular Minutes

Board Meeting: Village Tech Schools

A regular Board Meeting for Village Tech Schools was held on August 24th, 2016 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas.

- 1) CALL TO ORDER – 6:51 PM; quorum present (Daniel Price, Lucy Hale)
- 2) CLOSED SESSION - Entered closed session at 6:53PM; exited closed session at 8:06PM
 - a. 551.074 - BOARD - BOARD CANDIDATE INTERVIEW
- 3) OPEN SESSION - OPENING ACTIVITIES
 - a. INVOCATION
 - b. PLEDGE TO US FLAG AND TEXAS FLAG
 - c. REPORTS/INFORMATION ITEMS
 - i. CEO REPORT - Prepared by: David Williams, CEO/
Superintendent
 - ii. EDUCATION REPORT - Prepared by: Robert Johansen, Assistant
Superintendent of Schools - *none, Mr. Johansen was ill.*
 - iii. FINANCE REPORT - Prepared by: Amber Robinson, CFO
 - d. PUBLIC COMMENT –None
- 4) ACTION ITEMS:
 - a. CONSIDER ALL MATTERS RELATED TO APPROVING THE BUDGET FOR FY 2017; *Lucy Hale made motion to approve the budget as presented, Daniel Price seconded. Motion passed 2:0*
 - b. APPROVE BUDGET AMENDMENTS FOR FY 2016; *Lucy Hale made motion to approve the amendments as presented, Daniel Price seconded. Motion passed 2:0*
 - c. APPROVE SELECTION OF AUDITOR; *Daniel Price made motion to approve auditor selection as presented, Lucy Hale seconded. Motion passed 2:0*
 - d. APPROVE THE STUDENT HANDBOOK FOR 2016/2017 ACADEMIC YEAR - *no action*
 - e. APPROVE THE EMPLOYEE HANDBOOK FOR 2016/2017 ACADEMIC YEAR; *Daniel Price made motion to approve handbook as presented, Lucy Hale seconded. Motion passed 2:0*
 - f. CONSIDER ALL MATTERS RELATED TO ADOPTING/AMENDING POLICY; *no action*

- g. CONSIDER ALL MATTERS RELATED TO THE E.R.I.S.A. WRAP DOCUMENT; *Daniel Price made motion to approve the document as presented, Lucy Hale seconded. Motion passed 2:0.*
- h. APPROVAL OF MINUTES FOR JULY 29, 2016; *no action*
- i. *Daniel Price made motion to adjourn, Lucy Hale seconded. Motion passed 2:0, meeting adjourned at 9:08 PM.*